

● WORK EXPERIENCE

6 JUL 2020 - CURRENT - Milan, Italy

APPLICATION SUPPORT SPECIALIST – AIZOON TECHNOLOGY CONSULTING-

I carry out a support activity in the IT department of SISCO (Portale delle Aziende Agricole Regione Lombardia) in order to assist users, with the operation of software applications related to the Lombardy agricultural sector.

3 JUN 2019 - 5 MAR 2020 - Milan, Italy

FRONT OFFICE AT ADMINISTRATIVE SECRETARY OF UNIVERSITY – UNIVERSITY OF STUDY OF MILAN

5 JUN 2016 - 22 JUN 2018 - Milan, Italy

FRONT OFFICE AT THE POLITICAL SCIENCE LIBRARY AND THE HISTORY AND HISTORICAL DOCUMENTATION – UNIVERSITY OF STUDY OF MILAN

● EDUCATION AND TRAINING

10 JAN 2021 - 5 FEB 2021 - De Boelelaan 1105 , Amsterdam, Netherlands

WINTER SCHOOL IN QUALITATIVE ANALYSIS: FROM INTERVIEWS TO RESULTS – Vrije university of Amsterdam

Advanced skills in qualitative data analysis e.g. interviews and focus groups using an interpretative approach. Knowledge of various forms of qualitative research e.g., ethnography, semantics, content analysis.

Field(s) of study

- Social sciences, journalism and information

EQF level 7

11 SEP 2017 - 24 MAR 2020 - Conservatorio street, 7 Milan, Milan, Italy

MASTER'S DEGREES IN MANAGEMENT OF INNOVATION AND ENTREPRENEURSHIP, CURRICULUM ENTREPRENEURSHIP – University of study of Milan

Knowledge of analytical tools aimed at developing new business projects with a strong innovative content, through plans and documents based on independent analyses. Ability to find the resources needed to launch new business initiatives, with particular regard to the drafting of business plans.

SSD of interest:

SECS-P/06= Industrial organization advance

Field(s) of study

- Social sciences, journalism and information

110/110 cum laude | Theory and history of the Olivetti organizational model: Cugher Glass case. | EQF level 7

Business systems, competitiveness in business, establishing and running a small firm, internal control and internal auditing, international business negotiation and persuasive communication in leadership.

SSD of interest:

SECS-P/07= Internal control and internal auditing

SECS-P/08= Persuasive communication in leadership

Field(s) of study

- Social sciences, journalism and information

EQF level 7

14 SEP 2014 - 1 JUL 2017 - Conservatorio street, 7, Milan, Italy

BACHELOR'S DEGREE IN LABOUR SCIENCE, ADMINISTRATION, AND MANAGEMENT, CURRICULUM HUMAN RESOURCES – University of study of Milan

Knowledge of the main theoretical and methodological contributions on the theme of work inside and outside the company, developed in the economic, legal, political, sociological-organizational, psychological and historical.

SSD of interest:

SECS-S/06= Mathematics

SPS/04= Political and administrative systems

SECS-P/01, SECS-P/02= Microeconomics and macroeconomics

SECS-P/01= Labour economics

SPS/04= Social and labour market policies

SECS-P/07= Business economics

Field(s) of study

- Social sciences, journalism and information

98/110 | Complementary social security in the Italian pension system: what prospects? | EQF level 6

14 SEP 2009 - 4 JUL 2014 - Litta Modignani street, 55, Milan, Italy

ACCOUNTANT ADMINISTRATIVE – Vilfredo Pareto High school

Knowledge based on an economic business legal orientation supported by the formation of an entrepreneurial culture

Field(s) of study

- Business, administration and law

EQF level 5

IELTS ACADEMIC – British Council

Overall band score 6 | 22 Apr 2023

● **LANGUAGE SKILLS**

Mother tongue(s): ITALIAN

Other language(s):

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken production	Spoken interaction	
ENGLISH	B2	B2	B2	B2	B2

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

● **COMMUNICATION AND INTERPERSONAL SKILLS**

Social skills and competences

Teamwork - public speaking - team building

Organisational skills and competences

problem solving - autonomy - ability to adapt to the organization and the working environment - leadership - making decisions -negotiation

● **DIGITAL SKILLS**

Microsoft Office | Microsoft Word | Microsoft Excel | Microsoft Powerpoint | SPSS Statistical Tool | R |
Cyberark | ECDL FULL STANDARD

● **DRIVING LICENCE**

Driving Licence:B

● **HOBBIES AND INTERESTS**

cycling and traveling
