



1506
UNIVERSITÀ
DEGLI STUDI
DI URBINO
CARLO BO

Settore Didattica, Mobilità Internazionale
e Servizi agli Studenti

Ufficio Mobilità Internazionale
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internationalmobility@uniurb.it



Erasmus+

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INDIRE

DECRETO RETTORALE N. 95 / 2020

IL RETTORE

Premesso che:

- Si rende necessario avviare la procedura che regola l'accesso alle borse per mobilità ICM – KA107 da parte di candidati del nostro Ateneo verso l'Università partner di Sousse

Visto

- il Regolamento UE n. 1288/2013 del Parlamento Europeo e del Consiglio dell'11 dicembre 2013 che istituisce Erasmus+, il Programma dell'Unione per l'istruzione, la formazione, la gioventù e lo sport;
- la comunicazione della Commissione Europea "Education, Audiovisual and Culture Executive Agency" datata 11 dicembre 2013, protocollo in entrata n. 35957 del 30 dicembre 2013, con oggetto "Erasmus+ Programme. Erasmus Charter for Higher Education (ECHE). Call for Proposals (EAC/S06/2013), Selection Year 2014";
- la guida del programma Erasmus+, Versione 24 ottobre 2018;
- la comunicazione dell'Agenzia Nazionale Erasmus+ del 20 luglio 2018 di approvazione della candidatura per l'Azione KA 107 (International Credit Mobility) codice progetto 2018-11T02-KA107-047310;
- l'Handbook for participating Organisations della Commissione Europea, version 4.0 – January 2020 (Calls 2018, 2019 & 2020);

Richiamati

- lo Statuto dell'Università degli Studi di Urbino Carlo Bo emanato con Decreto Rettoriale n. 138/2012 del 2 aprile 2012, pubblicato nella Gazzetta Ufficiale - Serie Generale n. 89 - del 16 aprile 2012 e modificato con Decreto Rettoriale n. 548/2018 del 6 novembre 2018, pubblicato nella Gazzetta Ufficiale - Serie Generale - n. 266 del 15 novembre 2018;
- il Regolamento relativo alle procedure di riconoscimento degli esami sostenuti all'estero nell'ambito di accordi di cooperazione internazionale, approvato con deliberazione n. 135/2008 del Senato Accademico nella seduta del 24 settembre 2008, integrato e modificato con deliberazione n. 131/2010 del Senato Accademico nella seduta del 5 ottobre 2010;
- il Decreto Rettoriale d'urgenza n. 1 in data 31/01/2018 con il quale è stata approvata la richiesta di finanziamento relativa al progetto ICM – KA107 con la Tunisia;
- le comunicazioni intercorse con il Referente del progetto, Prof.ssa Laura Baratin;

Ritenuto

- necessario avviare le procedure che regolamentano l'accesso alle borse per mobilità ICM – KA107

DECRETA

di approvare il presente bando di concorso a borse di studio per la Tunisia nell'ambito del programma Erasmus+ KA 107 per Student mobility for Study e Staff Mobility for Teaching:

ERASMUS+ HIGHER EDUCATION MOBILITY
Call for applications for Student mobility for studies,
Staff mobility for teaching,

1/6/2018 – 31/7/2020



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Art. 2 Mobility types and available places

Under this call for applications, the following places are available for prospective candidates from the University of Urbino:

- a. STUDENTS starting from the third year of the Course in Conservation and Restoration of Cultural Heritage: 2 places; duration: 3 months;
- b. STAFF FOR TEACHING (academic staff):
 - n. 1 place for a teacher of documentation and the digital survey of cultural property in the Applied License in Conservation and Restoration of Cultural Heritage of the University of Sousse
 - n. 1 place for a professor of photography for the diagnosis of Cultural Heritage in the Applied License in Conservation and Restoration of Cultural Heritage of the University of Sousse

Art. 3 Admission requirements

3.1 In order to apply prospective candidates must be enrolled / employed at the University of Urbino, Italy at the moment of application and for the whole duration of the mobility.

3.2 Language proficiency.

Applicants for staff mobility for training are required to be proficient in French or English at level B2 of the CEFR.

3.3 In/compatibility

- The same student may participate in Erasmus+ mobility periods totaling up to 24 months maximum. Previous Erasmus+ and Erasmus Mundus experiences must be taken into account for calculation purposes;
- Selected beneficiaries will not be allowed to benefit from any other grant provided by the European Commission for mobility for study / teaching /training for the same period;
- Selected beneficiaries will not be allowed to benefit from any other grant provided by other entities (including Home institution) for the mobility period;
- Beneficiaries must carry out their mobility activities in a country different from the country where they have their accommodation during their studies (for students) or from the country of residence (for staff);
- Candidates with a double nationality must specify the nationality under which they submit their scholarship application.

3.4 Ineligibility

- If, at any stage in the application procedure, it is established that the information provided by the applicant has been knowingly falsified, the candidate will be disqualified from the selection process.
- Students who receive an Erasmus+ grant will fully or partially reimburse the EU grant if they do not comply with the terms of the grant agreement and if they fail to complete the approved programme and submit the final online report, unless they are prevented from completing their planned activities abroad due to a case of force majeure.



Art. 4 Activities

Mobility for studies:

Erasmus+ grant for study is awarded for full time study activities at third study cycles. The studies in which the beneficiary is enrolled must be leading to a recognized degree or another recognized tertiary level qualification.

Mobility for teaching and training:

Erasmus+ grants for teaching are awarded to HEI teaching staff for a period of teaching in a partner host university. Teaching assignments can come in various forms and take place as seminars, lectures and tutoring. Actual teaching in this context should require the teacher to be physically present with the students. Although email tutoring or any other forms of distance learning as well as preparation are highly encouraged, they do not count in the minimum number of 8 compulsory hours of teaching per week.

Art. 5 Grants

5.1 Grantees will receive a grant as a contribution to their costs for travel and individual support during their mobility.

They are specified in the table below:

INDIVIDUAL GRANT	INDIVIDUAL SUPPORT
Students	<p>€ 700 per month*</p> <p>The mobility must be carried out for a minimum of 3 months. The grant cannot be paid if the mobility is carried out for 2 months and 29 days.</p>
Staff	<p>€ 180 per day *</p> <p>*Grants for staff are taxable unless for beneficiaries coming from countries with national agreements with Italy, upon submitting an official declaration signed also by the National Tax Authority of the beneficiaries' country of residence, stating that taxes are paid in the country of residence.</p>
TRAVEL	
Students & Staff	<p>Travel costs will be covered by the project (up to the amounts depending on the distance bands provided by the project. In this case 275 Euro. Surcharges or Changes will not be covered)</p>

5.2 Erasmus+ selected student will continue to pay fees to his/her sending university but will benefit from tuition waiver from his/her host university.

5.3 The mobility period must be carried out continuously and it must not be split into different periods.

5.4 Selected candidate accepting the scholarship will sign a scholarship contract listing his/her duties and responsibilities. He/She will be required to comply with the local admission requirements and registration procedures at the Host University.

5.5 Special needs support

Extra financial support may be available for beneficiary with special needs. A person with special needs is a potential participant whose individual physical, mental or health-related situation is such that his/her participation in the project would not be possible without extra financial support. The contribution will be



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awarded to beneficiary with special needs upon request by the Coordinating institution and approval from the Erasmus+ Italian National Agency.

5.6 Incentives:

Support in visa application, housing, accommodation will be supplied by the Italian language and culture and International mobility Center – Sousse University as requested by incoming beneficiaries.

Art. 6 Admission procedure

6.1 Application

- Prospective applicants should submit their **application documents** (6) either via e-mail to the address erasmus.incoming@uniurb.it or in person to the Erasmus Office **within 29/02/2020**. Any application received after the deadline will not be accepted. In case of lack of applications, the call will be re-opened for application submission.
- A confirmation e-mail will be sent after the application has successfully been submitted;
- The official language of the application is English. At the time of application diplomas, transcripts and other official documents may be submitted in original language but they must be accompanied by an English/Italian translation. At this stage non certified translations are accepted. In case you are selected you may have to provide certified translations of all relevant documents.

6. Required Documentation

1. *All applicants* must provide the following documents:

- Duly filled-in application form
- Copy of a valid ID card or passport
- Curriculum Vitae (max. 2 pages) in Italian including extracurricular activities (courses, seminars, conferences, published researches etc.) and professional experience related to the fields of knowledge of the courses. Please use the European template on <https://europass.cedefop.europa.eu/en/documents/curriculum-vitae/templates-instructions.iehtml>;
- Motivation letter (max 2 pages) explaining the background of the candidate and the reasons for applying to the programme;

Art. 7 Selection process

7.1 The Selection process includes the following steps:

- a. Eligibility check by the University of Urbino;
- b. Evaluation process by the **University of Urbino** Selection Committee - DiSPeA – Scuola di Conservazione e Restauro;

The University of Urbino will review the submitted applications and evaluate the technical components (eligibility requirements, full documentation, completeness and authenticity of documents attached) to identify the eligible candidates.

Only valid and eligible applications will be evaluated and ranked by the University of Urbino Selection Committee - DiSPeA – Scuola di Conservazione e Restauro, according with the following criteria, which have been jointly agreed by the partner university and the coordinating university:



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Type of Mobility / Criteria	CV	Language skills	Motivation	Minimum score required
Students	Max. 55 points	Max. 25 points	Max. 20 points	70 points

Type of Mobility / Criteria	Academic CV	Language skills	Experience in teaching at foreign institutions	Motivation	Minimum score required
Staff for Teaching	Max. 40 points	Max. 20 points	Max. 20 points	Max. 20 points	80 points

7.2 In the framework of Erasmus+ regulations the first criterion for selecting students must be academic merit, but with equivalent academic level, preference should be assigned to students from less advantaged socio-economic backgrounds.

7.3 The final selection decision will consider also cross-cutting evaluation criteria such as gender balance, equal opportunities and participation of disadvantaged groups (disabled students, economically disadvantaged students) providing a more equal and fair selection process.

7.4 The University of Urbino may decide to invite the candidates for an interview, either face-to-face or via Skype.

7.5 At the end of the selection procedure the qualified candidates will be nominated by the University of Urbino Selection Committee. A reserve list will also be defined and will include the names of eligible candidates whom may be awarded a grant in case of withdrawal/drop-out of selected applicants or if additional funding is available.

7.6 All applicants will be informed by e-mail of the selection results as soon as the evaluation procedure has been concluded. The final list will be also published on the University of Urbino website for transparency reasons.

7.7 Selected candidates will receive a scholarship offer and are required to accept or reject it in written. If the selected candidate does not accept the grant within the deadline, the **University of Urbino** will nominate a candidate from the reserve list.

Art. 8 Data protection

In compliance with the principles of lawfulness, correctness, transparency, adequacy, relevance and necessity referred to in art. 5, paragraph 1 of the GDPR (EU Regulation 2016/679), pursuant to art. 13 of the GDPR - EU Regulation 2016/679 and of Legislative Decree 196/2003 and subsequent amendments, the personal data provided by the candidates at the time of enrollment in the selective procedure will be collected by the Offices of the University of Urbino Carlo Bo, in quality of data controller, and processed, by authorized personnel, in paper and electronic form in the ways and within the limits necessary to pursue the purposes of managing the insolvency procedure. The data will be stored in accordance with the rules on the conservation of administrative documentation.

The information is available at the link:

http://blog.uniurb.it/wp-content/files_mf/1540157915Uniurbinformativastudenti.pdf.

The Data Protection Officer (DPO) is Mauro Raimondi, tel. 0722305234 e-mail: rpd@uniurb.it

Urbino, 21 febbraio 2020



IL RETTORE
Vilberto Stocchi



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Direzione Generale

ATTESTATO DI CONFORMITA'

La sottoscritta Catia Rossi, in qualità di Referente della tenuta dei Registri dei Decreti Rettorali e delle Disposizioni del Direttore Generale,

attesta ex art. 22, comma 2, D.Lgs. n. 82/2005 la conformità tra il contenuto in formato elettronico e quello cartaceo conservato presso la Segreteria del Direttore Generale.

F.to Catia Rossi

Firma autografa sostituita a mezzo firma digitale ai sensi e per gli effetti dell'art. 24 del Decreto Legislativo n. 82/2005 e s.m.i.

Segreteria del Direttore Generale

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