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UNIVERSITÀ
DEGLI STUDI
DI URBINO
CARLO BO

Settore Didattica, Post Laurea e Formazione Insegnanti
Ufficio Dottorati, Post Laurea, Esami di Stato
Via Veterani, 36 - 61029 Urbino PU
Tel. +39 0722 304639
e-mail: dottorato@uniurb.it

SELECTION CALL FOR ADMISSION TO THE XXXVIII CYCLE Ph.D. PROGRAMME IN GLOBAL STUDIES. ECONOMY, SOCIETY AND LAW - ACADEMIC YEAR 2022/2023

(Rectoral Decree no. 256 -May 25th 2022)

Art. 1

Opening of the selection procedure

The University of Urbino Carlo Bo opens for the Academic Year 2022/2023 (XXXVIII cycle) a public competitive selection for the admission to the Ph.D. Programme in Global Studies. Economy, Society and Law.

According to the Ministerial Decree 226 issued on December 14th 2021, the actual activation of the Ph.D. Programme is subject to the positive conclusion of the accreditation procedures at the Italian Ministry of University and Research (MUR). In case of revocation of the accreditation, the activation of the Ph.D. Programme is suspended.

The Selection Call is published at the official register of the University of Urbino (www.uniurb.it/alboufficiale) and is also available at the website www.uniurb.it/dottorato. Public notice of this call for applications is given, also in English, on the University's website, on the European website Euraxess and on the website of the Italian Ministry of University and Research (MUR).

The table at the end of this selection call (Annex A) specifies: the Department in charge of administrative procedures, the duration of the programme, the total number of available places, the number of available scholarships, the number of positions reserved to students holding a foreign degree, the selection procedure and the exam calendar.

The number of positions with scholarship may be increased following additional public and private funding.

The Ph.D. Programme is illustrated at the website www.uniurb.it/dottorato.
The direct link to the page of the Ph.D. Programme is specified in the table in Annex A.

The Ph.D. Programme last 3 years, will commence on 1st November 2022 and end on 31st October 2025.

This very call is an official notification valid for all legal purposes.

Applicants failing to comply with the requirements stated in this Selection call will be excluded from the selection procedure.

Art. 2

Admission requirements

Applicants, without any limitations of gender, age and citizenship, can submit their application if they hold one of the following degrees/qualifications by the deadline of this Call:

a) Italian University Degree awarded prior to the reform (ante D.M. 509/99);



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b) Italian Laurea Specialistica (D.M. 509/99) or Laurea Magistrale (D.M. 270/04) degree;
c) Other qualification equivalent to the degrees mentioned in the previous letters or higher academic titles issued by tertiary education institutions belonging to the AFAM (High Training in Arts) sector;
d) Equivalent foreign academic qualification obtained abroad (Master's degree or equivalent) released by an officially recognized academic institution. The eligibility of the degree will be assessed by the Selection Board for the sole purpose of the admission to the selection procedure¹. Such degree must be comparable to an Italian Master's degree (*Laurea Magistrale*) in terms of level and fields of study and must be valid for enrolment in a Ph.D. Programme in the country where it has been issued.

The selection procedure is also open to candidates who will achieve the qualification referred to in points a), b), c) or d) by **31st October 2022**. In this case, admission to the Programme is "conditional" on the achievement of the qualification. The documentation proving the achievement of the qualification must be sent by email to the Ph.D. Office (dottorato@uniurb.it) under penalty of forfeiture.

Those who are in possession of the title of a Ph.D. degree relating to a PhD course or are enrolled in it, cannot enroll in the same PhD course and are excluded from the ranking if they have participated in the relative selection.

Those who are in possession of the Ph.D. degree obtained in Italy or abroad, can enroll in a different doctoral course, without a scholarship paid on the University budget, as long as the Scientific Disciplinary Sector is different from the previous PhD course.

All candidates are admitted to the selection procedure, subject to verification of self-certifications in line with art. 43 of DPR n. 445 of 28 December 2000.

The **mandatory documentation regarding the requested academic qualification** to be uploaded during the online application procedure is as follows:

A. Candidates holding an Italian degree/academic qualification

Qualification already achieved: self-certification, pursuant to article 46 of the Presidential Decree 28/12/2000, n. 445 and subsequent amendments, with indication of the exams taken with relevant credits and marks and of the date and grade of graduation.

Qualification to be achieved: self-certification, pursuant to article 46 of the Presidential Decree 28/12/2000, n. 445 and subsequent amendments, with an indication of the exams taken with relevant credits and marks and the presumed date of graduation.

If the university studies of the candidate are divided into first and second level, the documentation regarding the first level (Laurea Triennale/Bachelor's Degree), including the list of exams taken, must also be attached.

The self-certification can normally be downloaded from the online secretariat of the University where the degree was or will be awarded.

¹ <http://www.cimea.it/en/servizi/procedure-di-riconoscimento-dei-titoli/procedure-di-riconoscimento-accademico-dei-titoli.aspx>



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Candidates who have achieved or will achieve their degree at the University of Urbino can download the self-certification from the online secretariat Esse3 (<https://uniurb.esse3.cineca.it/Home.do>).

Alternatively, the self-certification can be produced independently. A template is available at the following link: [Admission information \(uniurb.it\)](#)

B. Candidates holding a foreign degree/academic qualification

Candidates with a foreign qualification must attach the following documents:

Qualification already achieved

Copy of the academic diploma requested for the admission to the Ph.D. programme accompanied by the list of exams taken with relevant credits and marks (Transcript of Records) and, if available, by the Diploma Supplement², the Declaration of value³ or Rector's Decree of equivalence. The Declaration of Value can be replaced by certificates of comparability and verification issued by the ENIC-NARIC centers (CIMEA⁴ for Italy) containing all the necessary information to evaluate the qualification.

Qualification to be achieved

Enrolment certificate including the list of exams taken with relative credits and marks (Transcript of Records).

If the university studies of the candidate are divided into first and second level, the first level degree diploma (Bachelor's degree) and the list of exams taken to obtain the relative title (Academic Transcript of Records of Bachelor's degree) must also be attached.

Certificates in Italian or English are accepted under penalty of exclusion from the competition. In cases where self-certification is not permitted (e.g. non-EU candidate with a qualification obtained abroad), if the official documentation issued by the university where the qualification was obtained is not already in English, the candidate must attach also a certified translation in Italian or English. The Commission assesses the suitability of the foreign qualification based on the documentation attached to the application for admission to the competition and can therefore exclude the candidate even if the documentation submitted does not provide sufficient elements for the assessment.

The scientific conformity of the foreign qualification is ascertained by the Selection Board responsible for accessing the PhD course, after verifying the validity of the qualification in compliance with the legislation in force in Italy and in the country where the qualification was issued and in compliance with the treaties or international agreements on the recognition of qualifications for the continuation of studies.

Candidates in possession of an academic qualification obtained abroad that has not already been recognized as equivalent to an Italian second level qualification by the competent academic bodies of Italian universities must request, in the online application, the evaluation of their qualifications and will be admitted with reserve to the selective procedure.

² <http://www.cimea.it/en/servizi/il-sistema-italiano-di-istruzione-superiore/diploma-supplement.aspx>

³ For information regarding the Declaration of Value, please see the relevant entry (Statement of validity/Dichiarazione di Valore) in the glossary available at the following link: <http://www.cimea.it/en/servizi/procedure-di-riconoscimento-dei-titoli/glossario.aspx> or see the following page: <http://www.studiare-in-italia.it/studying/info-07.html>

⁴ <http://www.cimea.it/it/servizi/attestati-di-comparabilita-e-certificazione-dei-titoli/attestati-di-comparabilita-e-di-verifica-dei-titoli-diplome.aspx>



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Art. 3 Application procedure and deadline

Under penalty of exclusion, the application form to the selection procedure, including the mandatory documentation, must be submitted **by and no later than June 24, 2022, h 11:00 a.m. (Italian time)**, exclusively using the **dedicated online procedure PICA** available at the following link: **<https://pica.cineca.it/uniurb/dottorato38-gs>**

It is possible to access the procedure for sending the application for admission also via SPID (Public Digital Identity System), by choosing the University of Urbino Carlo Bo from the page of the available entities.

The requested documentation indicated for the Ph.D. Programme in Annex A as well as a copy of a valid identity document must be attached to the application form in PDF format (maximum size of each attachment: 30 Mb).

The application is to all effects of law a self-certification, pursuant to articles 46 and 47 of the Italian Presidential Decree 445/2000 and subsequent amendments, of the data contained therein as well as in the attachments.

Candidates who meet the requirements who wish to compete also for the positions with scholarship reserved for candidates with a foreign degree must compulsorily indicate this in the application form. Such scholarships are conditioned.

All other positions (with and without scholarship) are open to both candidates with an Italian Degree and candidates with a foreign Degree.

Candidates interested exclusively in a position without scholarship must indicate this in the online application procedure for the purpose of merit ranking defining. The choice is irrevocable.

Candidates must pay the non-refundable **competition fee of euro 30,00**. The payment of the competition fee to the University of Urbino Carlo Bo must be made using the modalities provided by the online application procedure.

Non-EU candidates who have been recognized an **international protection status**, as defined by the Italian Legislative Decree n. 251 of November 19, 2007, article 2, are exempted from paying the competition fee. They must declare such status in the online application and attach the official documentation attesting their international protection status. Failure to attach the relevant documentation will result in the exclusion from the selection procedure.

At the end of the online procedure, the application will be registered. In confirmation of the correct submission of the application, the candidate will receive a communication to the email address he/she provided in the application itself containing the identification number of the application, needed for any subsequent communication as well as to consult the results of the selection procedure which will be published at the link <http://www.uniurb.it/dottorato>, on the page of the PhD programme.

Candidates are held responsible for the correct conclusion of the application procedure.



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Any documentation presented by methods other than the dedicated online procedure will not be accepted. No documents must be sent nor delivered to the Ph.D. Office.

Applications which are at the stated deadline have not been correctly concluded (not submitted, in the absence of due payment or submitted in any different way other than the online procedure outlined above) will not be considered for the selection procedure.

Complaints related to potential problems due to a system overload close to the deadline will not be taken into consideration. Candidates are therefore strongly invited to complete the application form, to pay the competition fee and to submit the application well in advance of the deadline to avoid running into any technical problems.

Once submitted, the online application will no longer be editable. The candidate can withdraw the application using the dedicated procedure on the PICA platform and submit a new application, paying again the competition fee.

For any further information or communication, please contact the Ph.D. Office (dottorato@uniurb.it).

3.1 Reference letters

If requested for the specific Ph.D. Programme in Annex A, once the application form has been submitted and within the same deadline (**June 24, 2022, h 11:00 a. m. - Italian time**), the candidate can re-enter the online procedure and request two reference letters using the dedicated function. The referees will automatically receive an email from the PICA with instructions on how to fill in and submit the reference letter form through the platform. Referees must submit their references no later than **June 28, 2022, h 11:00 a.m. (Italian time)**.

The candidate can monitor the submission of the Reference letters by the referees directly on the online platform.

Reference letters attached directly to the application form by the candidate or submitted in ways other than the one described above will not be considered.

3.2 Candidates with disabilities or Specific Learning Difficulties (SpLD)

According to the Italian law number 104 of February 5th 1992 and subsequent amendments and additions, and Law number 170 of October 8th 2010, **candidates with disabilities or Specific Learning Difficulties (SpLD)** can request extra time and/or assistance during the selection procedure.

Once the candidate has submitted the application form, he/she can request extra time and/or assistance using the dedicated section of the online procedure and providing a medical certificate supporting the validity of the request.

Documentation that can be presented to request personalized support includes:

- Certification pursuant to Italian Law 104/1992 (issued no longer than 3 years ago)
- Civil disability certification
- SpLD certification (issued by structures of the National Health Service or by specialists and structured accredited for this purpose).

Candidates with disabilities or with specific learning disabilities (SpLD) residing in foreign countries must present a certification attesting the status of disability or SpLD issued in the country of residence accompanied by a sworn translation into Italian or English.

Based on the documentation provided and, if necessary, following an interview with dedicated staff and with methods to be agreed upon, adequate support for the selection procedure will be foreseen.



Art. 4 Selection procedure

The selection procedure consists of an evaluation of the qualifications and documentation provided and an oral exam (video conference interview).

A total of 80 points can be scored for the whole selection procedure, allocated as follows.
A maximum of 20 points is awarded to the assessment of the titles and documentation detailed for the Ph.D. Programme in Annex A.
A maximum of 60 points is awarded to the oral interview.
The final score will result from the sum of points awarded to the assessment of qualifications and to the oral interview.

The assessment of qualifications is made by the Selection Board before the oral exam (interview).
The outcome of the qualification assessment process will be published, prior to the oral interview, on the university website, at the link <http://www.uniurb.it/dottorato>, on the page of the PhD programme.

The following information is detailed for the Ph.D. Programme in Annex A:

- Minimum points requested at the qualification assessment in order to be admitted to the interview (if foreseen);
- Topics of the interview;
- The date and the starting time of the interviews. **This information must be considered an official convocation valid for all legal purposes. No communication will be sent to individual candidates.**

Any change in the date and time of the oral exam will be published on the university website, at the page: www.uniurb.it/dottorato

Candidates admitted to the interview, will take the oral exam via videoconference and must ensure the use of a webcam to allow their identification by the Selection Board.

Before the beginning of the interview, under penalty of exclusion from the selection procedure, each candidate must show to the Selection Board the same Identity Document of which a copy has been attached to the application form.

The failure to connect, the unavailability of the candidate on the day or time established or the failure to produce the valid identification document as stated in the previous paragraph constitute grounds for exclusion from the selective procedure.

The University of Urbino declines any responsibility for the eventuality that technical reasons prevent the smooth conduct of the oral interview.

Oral exams, also when carried out remotely, are public.

The interview is carried out by ensuring an appropriate comparative assessment of the candidates.
The oral examination also includes an evaluation of English language skills and proficiency.
To be considered eligible, a candidate must get no less than 40 points at the oral exam (interview).

The results of the oral interviews will be published on the university website, at the link <http://www.uniurb.it/dottorato>, on the page of the PhD programme.



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Art. 5 Selection Board

The members of the Selection Board will be appointed in compliance with current regulations and with the provisions of the Ph.D. Regulations of the University of Urbino Carlo Bo. The minutes of the selection procedures will be sent by the Chairperson of the Selection Board to the Rector for final approval.

Art. 6 Ranking

At the end of the selection procedure, the Selection Board will draw up the general merit ranking for admission to the Ph.D. Programme. Candidates will be admitted according to such merit rankings. In the event of two or more candidates with the same score in the merit ranking, the assessment of the economic condition prevails for the allocation of places with scholarship while for the assignment of places without scholarship the candidate with lowest age prevails.

6.1 The scholarships reserved to candidates entering the competition with a foreign academic qualification (Master's Degree or equivalent) will be assigned to the first candidates in the merit ranking in possession of the requirements. In any case, only candidates who have specifically requested it in their application can compete for these positions. The scholarships reserved for candidates holding a foreign qualification can eventually be reassigned to a subsequent candidate in the ranking who meets the requirements. **In the case of absence of eligible candidates, the scholarship cannot be awarded.**

The Rector, with his own decree, approves the merit ranking declaring the candidates usefully placed in the merit ranking as winners.

The Rector's Decree with the final merit ranking will be published in the Official Register of the University (www.uniurb.it/alboufficiale) and on the webpage <http://www.uniurb.it/dottorato> on the page of each PhD programme. No private communication will be sent: the publication of the merit ranking shall constitute the sole and official means of communication to the interested parties.

Art.7 Enrolment in the Ph.D. Programme

Successful candidates are admitted to the Ph.D. Programme according to the ranking position and in a number equal to the number of places available.

Winning candidates must enrol within the deadline indicated in the Rector's Decree reporting the merit ranking; failure to do so will be considered as a tacit renunciation.

For the enrolment procedure, please check the following link: <https://www.uniurb.it/international/regular-students/phd-programs/enrolment-procedure-to-the-first-year>

The enrolment of successful **applicants that have not yet achieved their academic qualification** will be made contingent upon actual earning of their degree.

The achievement of the qualification must be communicated to the Ph.D. Office within the deadline indicated in the above-mentioned Rector's Decree.

Failure to obtain the qualification will result in the exclusion from the Ph.D. Programme.



Winning candidates with foreign academic qualifications must also provide:

1 - For qualifications achieved outside the European Union: copy of the Declaration of Value, together with the degree certificate indicating examinations, credits and marks, translated and legalised by the competent Italian diplomatic authorities in the country of issue. The Declaration of Value can be replaced by a certificate issued ENIC-NARIC centers (CIMEA⁵ for Italy), containing all the necessary information to assess the qualification.

2 - For qualifications achieved in a country belonging to the European Union: Diploma Supplement in English or a certificate issued by replaced by a certificate issued ENIC-NARIC centers (CIMEA⁶ for Italy), containing all the necessary information to assess the qualification.

Candidates holding a foreign qualification who should not produce the required documentation at the time of enrolment, will be enrolled conditionally and will be excluded from the Ph.D. Programme with the obligation to return the unduly received scholarship instalments, if:

- they did not deliver this documentation within the deadline indicated in the Rector's Decree reporting the merit ranking;
- following verification, the qualification produced did not comply with the requirements of this call.

Once enrolled, non-EU winners must deliver to the Ph.D. Office a copy of their residence permit/card or a copy of the receipt proving that they have requested their residence permit to the competent authorities.

Art. 8 Reallocation of vacant positions

In case of an express or tacit renunciation of winning candidates, other suitable candidates will take over the positions according to the following criteria:

8.1 - Reallocation of positions with scholarship: if positions with scholarship become available following an express or tacit renunciation (forfeiture of enrolment at the expiry of the enrolment deadline), other suitable candidates who have sent a manifestation of interest in taking over a position with scholarship will take over such positions according to the order of the merit ranking. Those who have declared to compete exclusively for positions without a scholarship during the application procedure cannot take over a position with scholarship.

8.2 - Reallocation of positions without scholarship: if a position without scholarship becomes available following an express or tacit renunciation (forfeiture of enrolment at the expiry of the enrolment deadline), another suitable candidate who has sent a manifestation of interest in taking over a position without scholarship will take over such position according to the order of the merit ranking.

8.3 - Reallocation of positions with scholarship reserved to candidates with a foreign academic qualification: scholarships reserved to candidates accessing the competition with a foreign academic qualification (Master's degree or equivalent) can eventually be reassigned to the first candidates in the merit ranking in possession of the requirements, provided that in the

⁵ <http://www.cimea.it/en/servizi/attestati-di-comparabilita-e-certificazione-dei-titoli/attestati-di-comparabilita-e-di-verifica-dei-titoli-diplome.aspx>

⁶ <http://www.cimea.it/en/servizi/attestati-di-comparabilita-e-certificazione-dei-titoli/attestati-di-comparabilita-e-di-verifica-dei-titoli-diplome.aspx>



application they have declared to compete also for such positions. In the absence of eligible candidates, such scholarships cannot be awarded.

The manifestation of interest in taking over a position with and/or without scholarship must be sent via email to the Ph.D. Office (dottorato@uniurb.it) within the enrolment deadline stated in the Rector's Decree approving the merit ranking. The template for the manifestation of interest will be sent via email by the office to all suitable candidates in the merit ranking.

Art. 9 Enrolment Fees

The PhD student is exempt from paying university fees, for enrolment purposes he is required to pay the amount, for each academic year, equal to Euro 156,00 corresponding to the regional contribution to the right to study and stamp duty.

The payment must be made:

- for the first year, upon registration;
- for subsequent years by November 30 of each year.

Art. 10 Scholarships

Scholarships are awarded according to the ranking or rankings drawn up by the Selection Board.

Two scholarships are reserved to candidates accessing the competition **with a foreign academic qualification** (Master's degree or equivalent). In the absence of eligible candidates, the scholarships cannot be awarded.

All candidates in possession of the requested academic qualification, achieved in Italy or abroad, freely compete for the other scholarships.

10.1 - Amount and increases

As determined by the Ministerial Decree 247 dated 23th February 2022 the scholarship amounts to €16.243,00 gross/ year and is subject to National Social Insurance (INPS) in compliance with current regulations. Taxation of scholarships for attending a Ph.D. Programme is regulated by article 4 of Law number 476 dated 13th August, 1984.

The amount of the scholarship will be increased by 50% during eventual research periods abroad. The research periods abroad cannot exceed a total of twelve months, in the case of joint supervision, the period can be extended up to eighteen months.

Each doctoral candidate is endowed, within the financial resources allocated in the balance sheet as per current laws, a budget for research activities in Italy and abroad which will not be lower than 10% of the amount of the scholarship for each year of enrolment.

10.2 - Effective date and duration

The scholarship starts from November 1st and is paid in deferred monthly instalments.

The scholarship lasts one year and is renewed at the end of each academic year based on the Board of Lecturers favourable opinion regarding the Ph.D. student's admission to the following course year, provided that the student has completed the requested activities.



The total duration of the scholarship is equal to the official duration of the Ph.D. Programme.

10.3 - Incompatibilities

- a. The scholarship cannot be combined with any other scholarship, except those granted by national or foreign institutions aimed at integrating the training and research activities of scholarship holders with periods abroad.
- b. Scholarships are incompatible, under penalty of their forfeiture, with: a) employment relationships with private or public entities, on a fixed and permanent basis, without prejudice to the possibility that the scholarship holder is placed by the employer on unpaid leave; b) carrying out industrial and commercial activities or freelance activities with characteristics of habitualness (Article 18, paragraph 3 of the Doctoral Regulations).
- c. Scholarships are paid exclusively to those who do not earn, during the period of attendance of the Ph.D. programme, a gross annual income exceeding the annual amount of the scholarship. Income of an occasional nature does not contribute to the accumulation.
- d. **Students who have received a Ph.D. scholarship in the past, even for a limited amount of time, cannot benefit from a new one.**
- e. Any Public Employee admitted to the Ph.D. programme is placed, upon request and compatibly with his/her administration's needs, on special unpaid leave for study reasons for the duration of the programme, and where the required conditions are met, he/she may benefit from the scholarship. In the event of admission to a Ph.D. programme without a scholarship, or of waiver of the scholarship, the Public Employee on leave, keeps his/her salary, pension and retirement contributions from the public institution with which he/she has an employment relationship in place.

Art.11

Rights and duties of Ph.D. students

1. The PhD student is requested to attend the Programme for its entire duration with an **exclusive and full-time commitment**, following regularly the foreseen training, teaching and research activities (total commitment 1500 hours/year) according to the instructions and deadlines set by the Board of Lecturers.
2. Ph.D. students with scholarship can carry out paid activities (external activities), but such activities must be limited to those related to the acquisition of skills related to the doctoral training programme.
3. In the case of Ph.D. students without a scholarship, the incompatibility of the working activity with the Ph.D. Programme must be assessed without causing any damages to constitutional rights, such as the right to study for capable and deserving students even without means.
4. Paid working activities must undergo authorization by the Board of Lecturers.
5. Doctoral students must promptly notify the Ph.D. Office in case they exceed the income limit indicated in art. 10, point 3 of the Incompatibility section.
6. The incentives for the mobility of Ph.D. students granted by the University of Urbino also within the framework of European training grant mobility programme can be combined with the Ph.D. scholarship, subject to the declaration of the Ph.D. programme Director certifying the consistency between the training and research abroad and the doctoral programme.
7. Ph.D. students can carry out research periods at Italian and foreign universities and research institutions.
8. For periods abroad of up to 6 months, the authorization of the Ph.D. Director is requested. Longer periods must be authorised by the Board of Lecturers.



9. Ph.D. students may carry out, as part of their training programme, upon authorization given by the Board of Lecturers and without an increase of the scholarship, up to 40 hour/year of tutoring activities of Bachelor and Master as well as integrative teaching activities. Such commitments must in no case compromise the training and research activities and to not give rise to rights regarding access to University roles.
10. At the end of each academic year, Ph.D. students must submit a written annual report to the Board of Lecturers on the research activity carried out and the results achieved, as well as the eventual participation in seminars, workshops and other scientific events and eventual publications. The Board of Lecturers can decide whether the Report must be integrated with an interview.
11. The Board of Lecturers rules about the admission of Ph.D. students to the following year. In the case of Ph.D. students enrolled in the last year of the Ph.D. Programme, the Board of Lecturers, upon reception of the evaluation of the two reviewers, rules about the admission to the Final Exam (Thesis Defence).
12. An eventual negative evaluation by the Board of Lecturers results in the exclusion of the Ph.D. student from the Ph.D. programme and the loss of the eventual scholarship.
13. At the beginning of each academic year following the first one, the Ph.D. student must renew the enrolment. Failure to do so for over a year, except for reasons specified in article 19 of the Regulations on Ph.D. Programmes, results in the exclusion of the student from the Ph.D. programme.
14. As far as compatible, the conditions for the use of university services provided for students enrolled in University degree programs are applied also to doctoral students.

Art.12

Achievement of title

The title of PhD is obtained after passing the final exam. This examination is carried out through an interview with the candidate, having the subject of his thesis.
The judging committees of the final exam will be formed and appointed in accordance with the relevant legislation.

Art.13

University Benefits (Regional Body for Student Financial Aid)

In accordance with Legislative Decree no. 68 dated 29th March, 2012, Ph.D. students may use the benefits made available by the Regional Body for Student Financial Aid. Candidates can apply for services (Scholarship, Halls of Residence lodging, University canteen benefits, etc.) by submitting their application form according to the Call for Applications published at: <http://www.erdiss.it/>, where the admission terms and conditions are published.

Art. 14

Reference regulations

All matters not included in the present Selection Call will be governed by the current Italian regulations and legislation concerning Ph.D. Programmes.



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Art. 15

Personal data protection

In compliance with the principles of lawfulness, fairness, transparency, adequacy, relevance and necessity stated General Data Protection Regulation (UE Regulation no. 679/2016), the University of Urbino Carlo Bo as Data Controller will handle the personal data provided during the registration

to the selection procedure exclusively to allow such procedure to be carried out in compliance with current regulation. The information on the personal data are available at: <https://www.uniurb.it/ateneo/utilita/privacy>

Art. 16

Administrative Procedure Manager

The Person in charge of the administrative procedure, appointed pursuant to Art. 4 of Law no. 241, 7 August 1990, is Dr. Donatella Travaglini, responsible of the Ph.D. - Post Graduate - State Examination Office of the University of Urbino Carlo Bo (dottorato@uniurb.it).

Holder of the substitutive power is Simona Pigrucci, Responsible of the Didactic and Responsible (ad interim) of the International Mobility and Student Service Sectors.

Candidates are entitled to exercise the right to access the procedural deeds according to the current legislation. The request, addressed to the Rector of the University of Urbino, must be sent to the Protocol and Archive Department/Office, Via Saffi, 2, 61029 Urbino (PU) – PEC: amministrazione@uniurb.legalmail.it